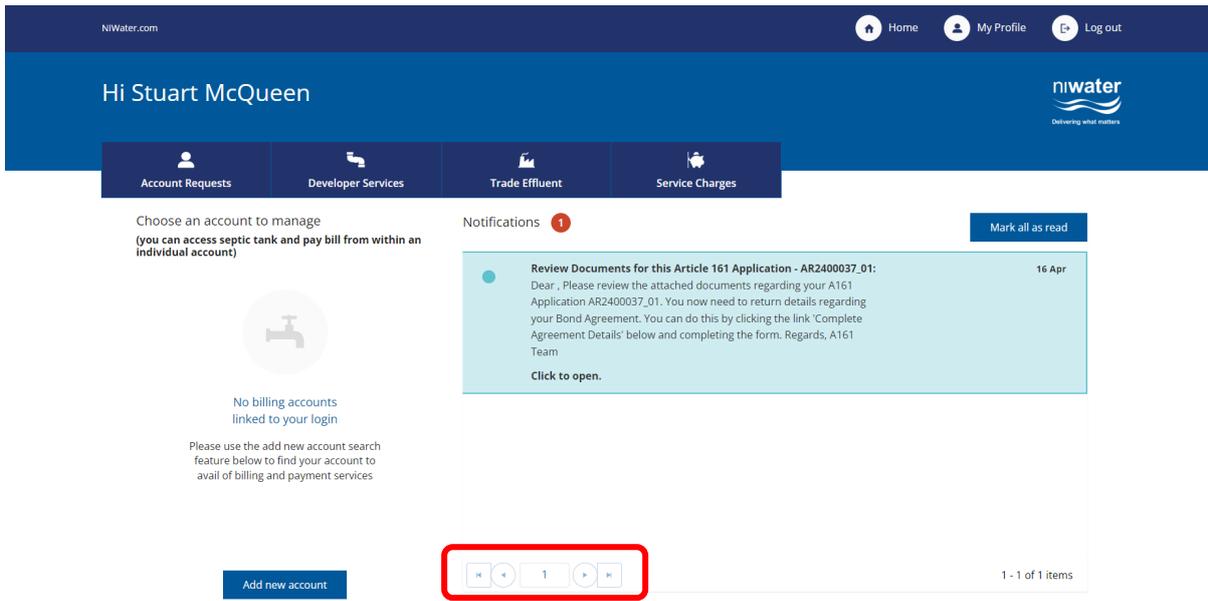
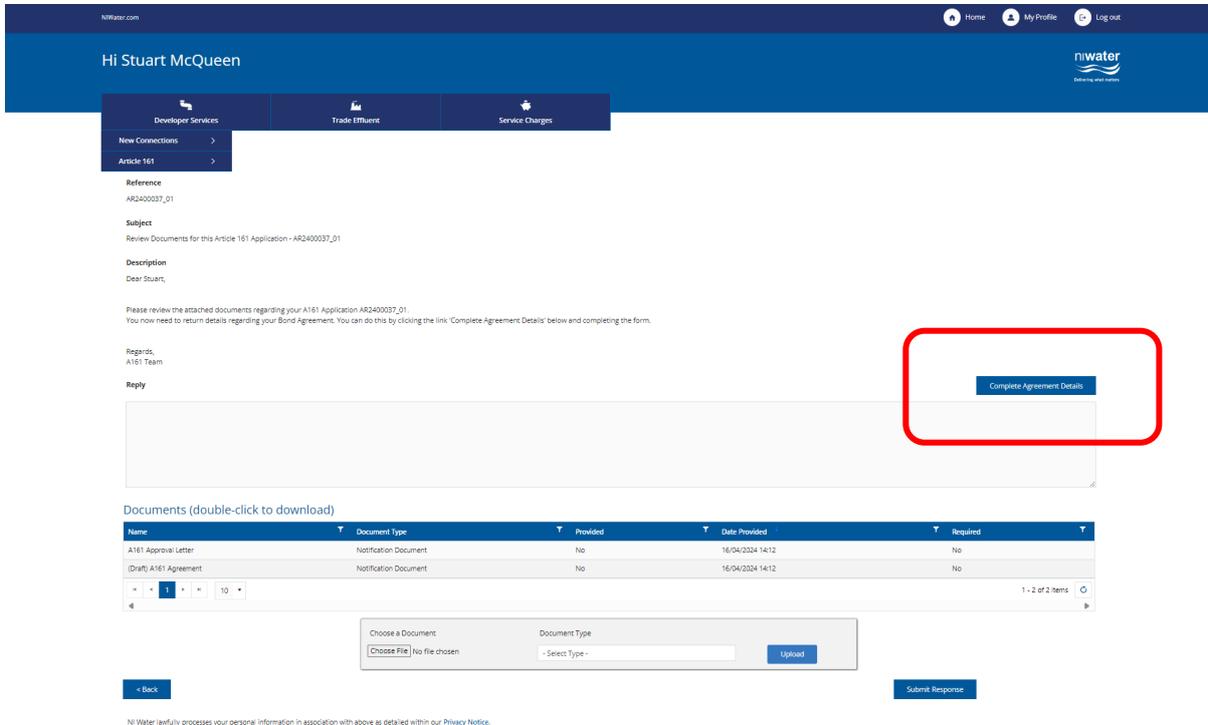


# COMPLETING ARTICLE 161 AGREEMENT DETAILS



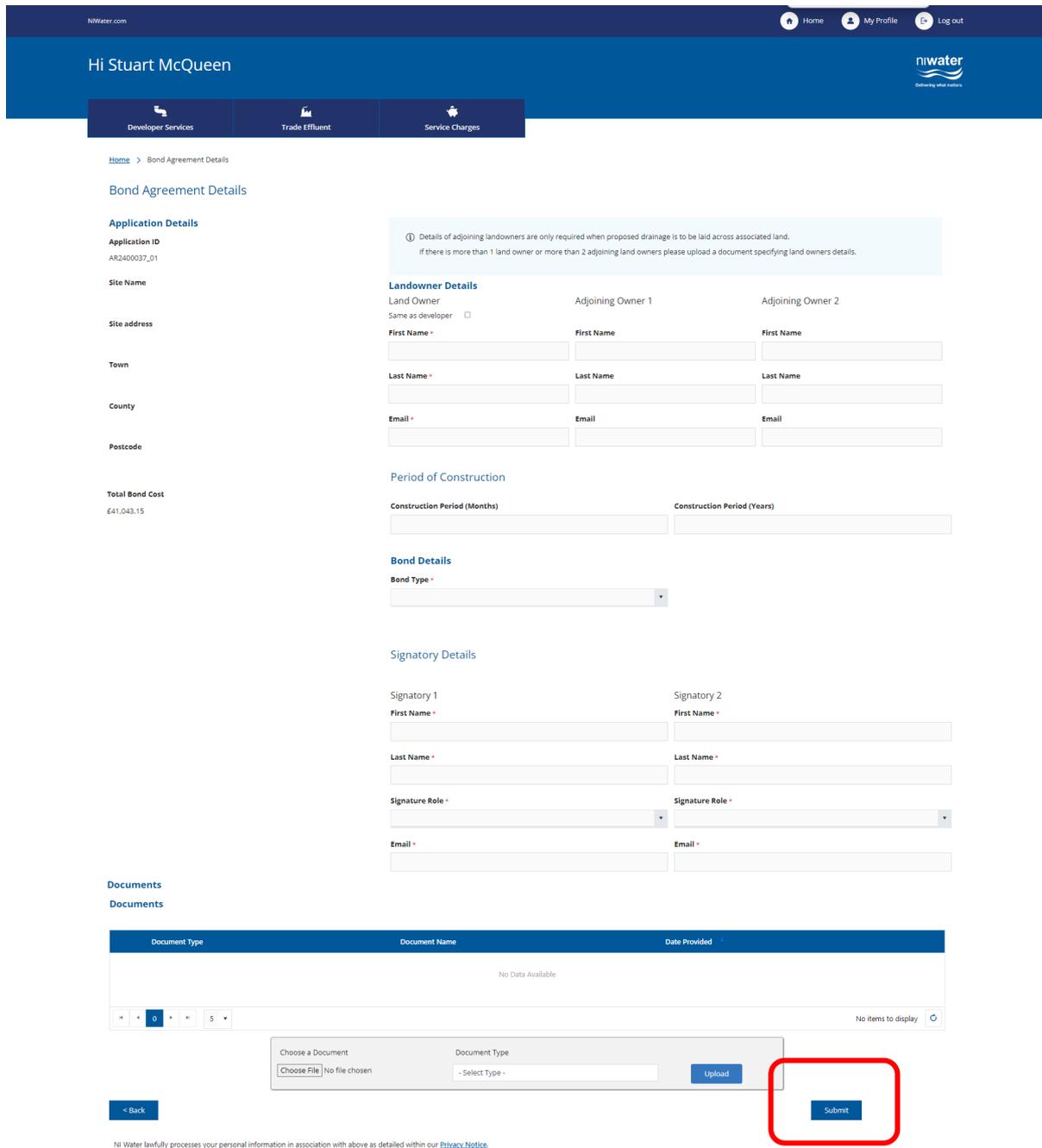
Log into the NI Water Self Service Portal and navigate to your notifications by clicking the 'Home' button in the top right corner of the screen.

Locate the Portal Notification titled 'Review Documents for this Article 161 Application' and click to open. You may have to scroll back through the notifications until you find it.



From the Portal Notification you will be able to download a copy of the Approval Letter and a Draft Copy of the Article 161 Agreement. These are for information purposes only.

Hard copy signatures are no longer required. To initiate the electronic signature process, click the 'Complete Agreement Details' button and provide the landowner details, period of construction, bond details & signatory details. Where possible, personal emails should be provided.



NIWater.com Home My Profile Log out

Hi Stuart McQueen

Developer Services Trade Effluent Service Charges

Home > Bond Agreement Details

### Bond Agreement Details

**Application Details**  
Application ID: AR2400037\_01

Site Name  
Site address  
Town  
County  
Postcode

Total Bond Cost: £41,043.15

**Landowner Details**  
Land Owner: Same as developer   
Adjoining Owner 1  
Adjoining Owner 2

First Name, Last Name, Email fields for each owner.

**Period of Construction**  
Construction Period (Months)  
Construction Period (Years)

**Bond Details**  
Bond Type

**Signatory Details**  
Signatory 1  
Signatory 2

First Name, Last Name, Signature Role, Email fields for each signatory.

**Documents**  
Documents

Document Type	Document Name	Date Provided
No Data Available		

Choose a Document: Choose File | No file chosen | Document Type: - Select Type - | Upload

Submit

NI Water lawfully processes your personal information in association with above as detailed within our [Privacy Notice](#).

Complete the required fields and click the 'Submit' button at the bottom of the screen.

Once submitted, the information will be reviewed by NI Water and when all is in order, the Adobe Sign version of the Article 161 Agreement will be issued for electronic signature.

If you encounter any issues throughout the process, please take a screenshot and email it along with a short description of the problem to [customerengagementteam@niwater.com](mailto:customerengagementteam@niwater.com) and they ensure it is pass on to the relevant team.